

UNITED STATES DEPARTMENT OF AGRICULTURE

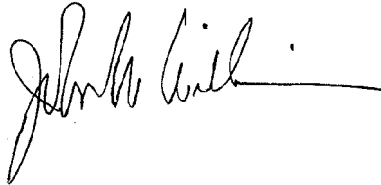
Farm Service Agency
Washington, DC 20250

Notice AS-2048

For: State Offices

Contracting Officer Training

Approved by: Deputy Administrator, Management



1 Overview

A

Background

All contracting officers are required to obtain 40 hours of procurement maintenance training between January 1, 2000, and December 30, 2002. To ensure that all contracting officers have an opportunity to obtain this required training, MSD has arranged for 3 training sessions this year.

B

Purpose

This notice informs State Offices that MSD has scheduled the third Advanced Simplified Acquisition training classes for the week of October 7 through 11, 2002.

Disposal Date

November 1, 2002

Distribution

State Offices

8-5-02

Page 1

2 Training Class Participants and Tentative Date

A

Contracting Officers Needing Training

There are approximately 35 spaces available for this training.

Note: See Exhibit 1 for a list of Contracting Officers needing maintenance training.

To reserve a space for this training, contact Diane Cudd, MSD, at 202-690-1061, **no later than August 28, 2002.**

Note: If the participants listed in Exhibit 1 are unable to attend, the space will be made available to other State Office administrative personnel on a first-come-first-served basis.

B

Training Location

As soon as the training course arrangements are final, a notice will be sent to all participants with the information necessary to make travel arrangements.

Training Class Participants

The following individuals have been selected to participate in the second training session. Contact Diane M. Cudd according to subparagraph 2 A if unable to attend.

State Office	Participants
Alaska	Debra Robinson
Arkansas	Charlotte Murphy
California	Kenneth Sevick Alfred Correale Cheryl Payne
Colorado	Jean Kimber William Gray
Connecticut	Theresa Currier
Delaware	Robin Talley
Georgia	Kathleen Green Kula Moore
Hawaii	Butch Miller
Idaho	Bruce Bradshaw
Illinois	Rose Duke
Indiana	Jonna Kishton
Iowa	Debra Trowbridge
Kentucky	Pamela Edwards Anna Conner
Louisiana	Stephanie Ellington
Maine	Linda Testa Greg Chapelle
Massachusetts	Lynne Dziok Richard McIntire Jane Rice
Michigan	Clem Geiger Maureen Meehan
Minnesota	Douglas Grove
Missouri	Bobby Fullerton Patty Dick

Continued on the next page

Training Class Participants (Continued)

State Office	Participants
Montana	Dick DeSchamps Linda Itoh
New Jersey	Henri Ann Olsen
North Carolina	Karen Davis
North Dakota	Charles Kreps Gary Hodgins
Ohio	Beth Mowrey
Oklahoma	Marty Alberts
Oregon	Barbara Enos Connie Tucker
Pennsylvania	Debra Eckley John Cameron
Puerto Rico	Juan Ortiz-Serbia
Rhode Island	Deb LeBrun
South Dakota	Joe Volesky
Tennessee	Sally Martin
Texas	Carolyn Motloch
Vermont	Sue Monahan
Virginia	Dana Byrd
Washington	Sherrie Spencer
Wisconsin	Warren Hanson
Wyoming	Donna Kramer Stephen Swieter
